



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS**  
**UNIT #15228**  
**APO AP 96271-5228**

IMHM-PWH

30 September 2015

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: United States Army Garrison Humphreys Policy Letter #26, Furnishings Management**

**1. Reference:**

a. Army Regulation 420-1, Army Facilities Management, 12 February 2008 (Rapid, Action Revision, 24 August 2012).

b. Common Table of Allowance 50-909, Field and Garrison Furnishing and Equipment, 1 August 1993.

c. United States Forces Korea Regulation 614-1, Military Command Sponsorship Program, 26 April 2011.

d. Army Regulation 614-200, Enlisted Assignment and Utilization Management, 26 February 2009 (Rapid, Action Revision, 11 October 2011).

e. Army Regulation 614-30, Overseas Service, 27 January 2015.

**2. The proponent for this policy is the Directorate of Public Works (DPW), Family Housing Division.**

**3. This policy is effective immediately. It remains in effect until rescinded or superseded.**

**4. Applicability. This policy applies to all unaccompanied, command sponsored, joint domicile and non-command sponsored personnel at USAG Humphreys.**

**5. Purpose. To prescribe procedures for management of furniture for Unaccompanied Personnel and Family Housing, located at USAG Humphreys.**

**6. Policy. AR 420-1, prescribes policies, procedures and instructions relating to the furniture function. It directs:**

a. Centralized management of furniture under the Housing Manager.

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j. The movement of furnishings, at government expense, is limited to once in and once out. Additional requirements during the tour will be at the expense of the Soldier.

k. Soldiers will be required to return their hand receipted items in clean and serviceable condition.

l. Charges will be assessed for missing or damaged furnishings in accordance with supply procedures and policies.

m. Exceptions to policies prescribed in this memorandum must be submitted to the Chief, Housing Division, USAG Humphreys, APO AP 96271-5228.

7. Supplements to this policy are not permitted without written approval of the Commander, USAG Humphreys.

8. Point of contact is the DPW Housing Division Chief at 753-7356.



JOSEPH C. HOLLAND  
COL, AR  
Commanding

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